



ROTARY CLUB OF FORMBY

PRIVACY STATEMENT

Rotary International in Great Britain and Ireland and Rotary Clubs of District 1180 ("we") promise to respect the confidentiality of any personal data you share with us and we will always take every effort to protect your privacy.

We pride ourselves on our honesty and openness and will always be clear how, when and why we collect and process your information; we promise we will never do anything with your details that you wouldn't reasonably expect.

This privacy statement explains how this Rotary Club will use any personal information we collect about you for any event / competition in which you may support us or we support you, and is received both online and offline, as well as any electronic, written or oral communication.

WHAT INFORMATION DO WE COLLECT?

The information we collect about you can include your name, address, email address, phone number, date of birth (if relevant) and, any pertinent medical information and contact information for next of kin if relevant.

HOW DO WE USE THE INFORMATION ABOUT YOU?

We collect information about you to ensure the smooth running of an event /competition and for welfare reasons as necessary.

This may include creating a record in your name on our event/competition system to record your relevant information and track payment of entry fee or any sponsorship money.

Where applicable, and as instructed by you as part of the donation process, we use your personal information to report your donation to HM Revenue and Customs (HMRC) for Gift Aid collection.

WHO WILL USE YOUR PERSONAL INFORMATION?

The club organiser will hold and maintain the data for the smooth running of the event. Information will only be shared with those that "need to know" the information at the appropriate time.

ACCESS TO YOUR INFORMATION AND CORRECTION

We want to ensure that your personal information is accurate and up to date. Please contact us to correct information you think is inaccurate.

HOW LONG WILL MY INFORMATION BE HELD?

The information will only be retained safely for as long as is necessary.

Any Gift Aid information will be held in accordance with the HM Revenue and Customs (HMRC) guidelines for financial records and auditing purposes and for as long as required to administer your donations and any subsequent queries.

MARKETING

We will not sell, trade or share your personal information with non-Rotary third parties nor will we send you mailings on behalf of other unrelated organisations.

CHANGES TO OUR PRIVACY STATEMENT

We keep our privacy statement under regular review.

PRIVACY STATEMENT LINKS

[Privacy Statement for Rotary International](#)

HOW TO CONTACT US

Please refer to our website : www.formby.rotary1180.org