

# THINGS CAN ONLY GET BETTER!

*DO YOU HAVE A SIMPLE IDEA THAT WOULD IMPROVE THINGS?*

## ARE YOU PREPARED TO DO SOMETHING ABOUT IT?

### NEED SOME HELP?

The Rotary Club of Dundee Community Small Grants Fund is specifically for projects that improve the lives of people living within the Dundee area. The fund is administered by the Rotary Club of Dundee and draws on funding from the Rotary Club of Dundee Trust account.

The fund aims to support and help local community groups or individuals with the passion needed to create such project's within the Dundee area. Projects should be able to show that they help meet one or more of the following objectives;

- **improve the lives of a group of residents within Dundee**
- **encourage volunteers**
- **support environmental amenities and/or projects within Dundee**
- **encourage resident led projects within Dundee**

The maximum grant available is £500. This fund is intended to support small scale resident-led projects and it will not provide ongoing funds for general running costs.

To be eligible to apply you must be an individual or a local group of residents based within Dundee, wanting to provide benefit to the residents of Dundee. Applications for this funding will not be accepted from charities, Public sector organisations or private businesses.

The Rotary Club of Dundee have members with many skills and where needed we will make these available to projects with the potential to make a real difference to your community.

There are no application deadlines. Applications will be dealt with on a first come first served basis. All applications will be initially assessed by the Community Service Committee of the Rotary Club of Dundee. You will hear back within 8 weeks of your application being received by us if your application has been successful. Please note the project must be completed within twelve months of receipt of any monies. On completion you will be expected to provide a short report to highlight the benefits and achievements made.

Application forms are available online: [www.dundeerotary.club](http://www.dundeerotary.club)



**ROTARY CLUB OF DUNDEE**  
**COMMUNITY**  
**SMALL GRANTS FUND**



# Application Form

Before completing this application form, please note:

**Don't worry if you can't complete all the following sections. If necessary we will come and talk to you and help you provide the information we require.**

The Rotary Club of Dundee supports volunteering or community service projects organised and run by people in Dundee and surrounding area. Indeed, we will go further than that as we will help wherever we can by providing our skills and services to assist you.

It is not our intention to make this a difficult process but we do need some basic information to enable us to better access what you want or need from us.

This form relates to our small community grants fund. If you have a larger project in mind or you or your organisation doesn't meet the requirements for this funding source we do have other funds available that you might want to access.

Please type or use black/blue pen to fill out the form and write clearly. All sections of this application form should be completed even if it is a non-applicable (just write n/a).

**Don't worry if you can't complete all the following sections.**

## YOUR DETAILS

First name: ..... Last name: .....

Date of birth: ..... / ..... / .....

Full postal address:

.....  
.....

..... Post Code: .....

Telephone: ..... / ..... Mobile: ..... / .....

Email: .....

Where did you hear about the Rotary Club of Dundee Small Community Grants?

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**YOUR PROJECT**

**1 What need in your community does your project aim to address? (150 words max.)**

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**2 How will your project address the need you have identified? (150 words max.)**

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**7. How will your project support and encourage local volunteering? (150 words max.)**

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**8. What other assistance is required from Rotary? (If any)**

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**8. When do you anticipate your project starting?        .....** / ..... / .....

**FUNDING YOUR PROJECT**

How much funding are you seeking from Rotary (up to a maximum of £500):

£ .....

Please provide a budget of how the funding will be spent (see example below). You can copy this onto a separate page if you need to.

**Example budget:**

Item	Supplier	Cost
1 Sandwiches for volunteers	Tesco	£85.50
2 Train travel for volunteers	Virgin Trains	£174.60
3		
<b>Total grant requested</b>		<b>£260.10</b>

**Your budget:**

Item	Supplier	Cost
1		
2		
3		
4		
5		
6		
7		
8		
<b>Total grant requested</b>		

Have you received money from elsewhere? (Please put an X in the relevant box)

Yes  No

If yes, please give details below of where the money came from and how much you received.

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 .....  
 ..... £: .....

When do you anticipate your project starting?

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**Monetary Grant**

If your application is successful, we will be back in contact to work out the best way forward. This particularly relates to any funding that is agreed. We will not simply hand over a cheque. In some cases, this might mean that Rotary purchase the equipment or goods for you. As said we will work out the best way forward to enable your project to proceed.

**YOUR REFEREE**

Please give the details of someone who works in a professional capacity (i.e. not a friend or relative) who will be able to support your application. You must have known your referee for at least one year. Your referee should be somebody who is not involved in your volunteering or community service project; which is seeking funding for this grant.

**Their name:** .....

**Their full postal address:**

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**Their email address:** .....

**Their telephone number:** .....

**How do you know them?**

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**PROMOTING THE ROTARY CLUB OF DUNDEE**

On completion you will be expected to provide a short report to highlight the benefits and achievements made. The Rotary Club of Dundee would like to use successful projects to promote its work and inspire others. Please put an X in the box if you are willing to help promote the Rotary Club in this way.

Please email your completed application form to [secretary@dundee.rotary1010.org](mailto:secretary@dundee.rotary1010.org) or post it to:

Honorary Secretary  
Rotary Club of Dundee,  
Invercarse Hotel,  
371 Perth Road,  
Dundee DD2

Thank you.