



THE ROTARY CLUB OF WINDSOR AND ETON - SUMMER FAYRE

30TH JUNE 2018 ALEXANDRA GARDENS WINDSOR

TERMS AND CONDITIONS

- 1. THIS YEAR THE SITE WILL BE OPEN FOR BUSINESS TO THE PUBLIC FROM 11 AM UNTIL 5PM**
- 2. The site will be laid out as per the 2016 reorganisation**
3. Rotarians will be identified by members wearing fluorescent yellow coloured tabards. In addition there will be 2 Rotarian Health and Safety officers wearing green florescent tabards. You are requested and required to obey all reasonable and lawful instructions from any Rotarian attending the Fayre.
4. There are no reserved stall sites. The stall areas will be identified as usual by a Rotarian and you will be allocated a stall site upon arrival.
5. There are no parking facilities on site next to the stalls except previously agreed disabled vehicles.
6. We are unable to accommodate parked vehicles adjacent to the stalls as these cars potentially impede paths for emergency vehicles and are a potential health and safety risk.
7. You can unload next to the stalls but please be aware of other stall holders, their helpers, their vehicles and the public. Please unload your vehicle as close to your stall as possible and do not block the walkways between the stalls. Once you have unloaded, please remove your car/van as soon as possible. Please drive towards the parking area and do not attempt to double back through the site to the Goswells Road entrance. You will be directed to a parking space by a Rotarian.
8. All vehicles **MUST** be removed from the area around the stalls by 10.00 a.m. to the bottom half of the Alexandra Gardens site which is designated the car park on the attached plan. A Rotarian will be there to help you park. No vehicles are to permanently park by the railings next to the stalls as this potentially could impede emergency vehicles. If you wish to exit the site during the morning or the day, please use the bottom entrance via the skate board site. If you are asked to move your vehicle by one of the Rotarians at whatever time during the day, you are required to comply immediately.

9. NO FURTHER VEHICLES WILL BE ADMITTED AFTER 10.00 A.M. Please be early to set up so that we can plan where the stalls can go. If you are driving a car on site, at any time, please put your hazard lights on and only drive at a very slow speed appropriate to the conditions.
10. THE WHOLE OF THE ALEXANDRA GARDENS SITE IS OPEN TO THE PUBLIC ALL DAY AND WELL BEFORE THE OFFICIAL OPENING AT 11 am. GREAT CARE MUST THEREFORE BE EXERCISED BY ALL PARTICIPANTS AT ALL TIMES.
11. If you have a gazebo, please secure it and stake it down as soon as it is erected as one tent blew away in a previous year and damaged a car. It could have struck a person.
12. We ask all stall holders to stay until the end of the Fayre at approximately 5.00pm. We ask you not to cease trading or start packing up mid-afternoon as vehicles will not be allowed in to collect items or people until the fayre closes.
13. Please collect your rubbish and do not litter or leave items at the end of the fayre. Please speak to a Rotarian about the safe disposal of any rubbish.
14. By attending the Fayre and returning the booking form you acknowledge that you have read these terms and conditions and further confirm that you and any members of your group, organisation, business etc will abide by the same.
15. The Rotary Club of Windsor and Eton accepts no responsibility for any damage or injury how so ever caused during the operation of the Fayre.

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