

Rotary

Great Britain & Ireland



Youth Competition Guidelines

2019 - 2020

Competition Guidelines for 2019 – 2020

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Introduction

These guidance notes are intended to be generic to all Rotary in Great Britain and Ireland Youth competitions and are presented for Rotarian use only. The document should be read in conjunction with the appropriate competition Information Pack. The guidance is a supplement to the Information Pack and is intended as a guide to good practice. If there is any substantive variance between the Information Pack and the Guidance Notes, the information pack takes precedence.

The information pack must be followed for regional and national finals. However, clubs and districts may vary at their discretion to suit individual circumstances any of the requirements of the information pack.

An editable poster for each competition is available from the Rotary in Great Britain and Ireland website for download and customisation.

Publicity

Clubs should arrange their own publicity for all stages of the competition, making every effort to showcase the wider work of rotary. Experience proves that local papers are more interested in local people than large events held locally.

Competition organisers should remember, primarily that our competitions are for young people to perform or display their talents. Rotary formalities should be kept to a minimum. Looking after competitors and their supporters should be a priority and preferential treatment should be given to the competitors and their supporters rather than to Rotarians.

Regional and national competition organisers should consider inviting the local dignitaries to the competitions, thus providing an excellent opportunity to spread the word about our youth opportunities.

Competition organisers, particularly for regional and national competitions should invite a representative of the sponsors.

Clubs and districts should place the results and photographs on their websites and let schools know they have done so.

Competition organisers should liaise with district officers to promote the events to the media and to promote Rotary.

Venues

Venues chosen should have suitable facilities for the particular competition and supporters. It goes without saying that the chosen venues must meet all criteria for access by everyone.

Regional competitions will form part of the regional expo to be held on the weekends of either 7/8 or 14/15 March 2020. National competitions will be part of the Rotary in Great Britain and Ireland Showcase at the NEC in Birmingham, 2/3 May 2020. There will be one exception: the Young Chef national final will be held the same weekend in Birmingham College of Food and technology on 2 May 2020.

If an event is more than three hours long, light refreshments should be provided or made available. Sponsorship could be sought or receipts from the sale of programmes might help offset the costs.

Travelling time to and from the venue should be considered.

RIBI Policies and Procedures to be followed

Child Protection/Safeguarding:

The RIBI Safeguarding Guidelines MUST be followed. Youth competition organisers are advised to liaise with Club and/or District Safeguarding Officers.

Health and Safety:

Health and Safety procedures MUST be followed. Youth competition organisers are advised to liaise with Club and/or District Health and Safety Officers. Even if youth competitions are acceptable events under the RIBI Insurance Policy, the Rotary Event Checklist and a Risk Assessment Form MUST be completed.

Insurance:

Youth competition organisers MUST check the RIBI Rotary Club Insurance Guide annually - available on the RIBI website. As our insurance policies are reviewed on an annual basis, changes to cover may be made from year to year. For Rotary Year 2019-20, Rotary's Insurance Brokers, Bartlett & Company Ltd, have indicated that all youth competitions are covered in terms of insurance and therefore notification about youth competitions is not necessary.

However, organisers still are advised to check the Rotary insurance policy, available on the Rotary International in Great Britain & Ireland website www.rotarygbi.org. Given the fact that competitions are covered in terms of insurance, the Rotary event checklist and risk assessment form in the insurance policy must be completed.

General Data Protection Regulations (GDPR):

With GDPR effective 25 May 2018, all personal information collected MUST be GDPR compliant, including information for all youth competitions. With this in mind, all of the forms and procedures for youth competitions were reviewed and updated to be GDPR compliant in 2018. For the 2019/20 youth competitions these procedures MUST be adhered to by all those administering, collecting or holding personal information in respect of the youth competitions:-

- A privacy notice compliant with GDPR was introduced in 2018 to cover all youth competitions and must be publicised and adhered to by all those involved with the youth competitions.
- All Youth competition Entry Forms now are GDPR compliant. Those organising youth competitions must only accept the GDPR compliant Entry Forms. Districts should check that the appropriate GDPR compliant Entry Form was used from the outset at club level should the participant progress to the district level stage of a youth competition.
- **No photographs of entrants are to be requested in advance of a youth competitions and must not be included in programmes for the events at any stage.** The provision of a photograph and appropriate written permission to use it for publicity purposes must be obtained from the parent/guardian and **must be sought only after the winner has been identified.** Permission for photographs should be sought in conjunction with the arrangements to contact the winner regarding PR opportunities.
- All forms upon which personal information is collected must have a separate 'privacy notice' section ON the form, detailing a summary of what personal information is collected, how it will be used, who it will be shared with at the various stages, and for what purpose. The privacy notice on the form must also advise when the personal information will be destroyed (see below). There must also be a reference to the more comprehensive general youth competitions privacy notice that will be available on the RIBI website.
- As per the parameters set by the Rotary in Great Britain & Ireland Humanitarian Team and the privacy notice for all youth competitions, all documentation, including spreadsheets, databases, etc., (whether at club, district, regional or national level) relating to youth competitions containing personal information must be destroyed 3 months after the date of the relevant youth competition NATIONAL final. In the case of the Young Artist, Young Filmmaker, Young Photographer and Young Writer youth competitions, the documentation would be destroyed 3 months after the deadline date of display at the national Showcase at the NEC, 1-3 May 2020.

Entry Forms

Only the GDPR entry forms published on the members' area of the Rotary International in Great Britain and Ireland website must be used. They **must not be altered in any way**.

Competition contacts

Any queries on these guidelines or on particular competitions should be made to the national organiser as shown below:

COMPETITION	ORGANISER	EMAIL
Young Artist	Michael Duke	young-artist@rotarygbi.org
Young Chef	Peter Senior	young-chef@rotarygbi.org
Young Environmentalist	TBA	young-environmentalist@rotarygbi.org
Young Filmmaker	Michael Duke	young-film-maker@rotarygbi.org
Young Musician	Bill Campbell	young-musician@rotarygbi.org
Young Photographer	Michael Duke	young-photographer@rotarygbi.org
Youth Speaks: A Debate	Gwenda Griffiths	youth-speaks@rotarygbi.org
Young Writer	Luke Addison	young-writer@rotarygbi.org

Dates

The only prescriptive dates in the competition timetable are the entry date and date for entry to the national final and the timing of regional events. Clubs and districts are at liberty to set their own entry dates to meet the prescriptive dates.

District Finals

It is recommended that a competitor or team be allowed to compete in a District Competition only if they have taken part in a club competition or, under exceptional circumstances, been judged to be of adequate standard by the district youth service chairman or that person's representative.

Regional Finals

Regional finals will be part of a bigger regional event to be held during the weekends of either 7/8 or 14/15 March 2020. Each region may choose which weekend to hold the event. These will be co-ordinated by a regional co-ordinator in consultation with local Rotarians.

This year, the regions have been reorganised as follows:

Region	Districts
1	1010,1230,1020.
2	1030,1190,1040,1285,1220.
3	1070,1080,1260,1240.
4	1090,1130,1145,1120.
5	1175,1200,1110.
6	1180,1210,1060,1150,1100.
7	1160.

ROTARY IN GREAT BRITAIN & IRELAND COMPETITION FINALS

Beginning 2020, all competitions and exhibitions of finalists' work will be held at the Rotary Showcase in the NEC, 1 – 3 May 2020. The Young Chef national final will be held at the Birmingham College of Food & Technology on 2 May 2020.

Rotary in Great Britain & Ireland does not fund any expenses of the regional winners to attend the National Final.

PRIZES AND AWARDS

Clubs, districts, regional and Rotary in Great Britain & Ireland Finals will offer vocational prizes as of July 1st, 2019.

All prizes for club, district and regional competitions should be of vocational relevance; the Rotary in Great Britain & Ireland prize will reflect a higher experience for the National Final.

This will ensure that the prizes ensure a benefit in terms of an experience e.g. a master class/work experience with a highly experience musician or a well-known restaurateur, for example.

The financial prizes normally given may be used to assist with travelling costs.

Closing dates for national competitions

COMPETITION	DATE	RECIPIENT
Young Artist	Saturday 28 March 2020	Rotary Support Centre
Young Chef	Friday 27 March 2020	Peter Senior
Young Environmentalist	Saturday 28 March 2020	Rotary Support Centre
Young Filmmaker	Saturday 28 March 2020	Rotary Support Centre
Young Musician	Friday 27 March 2020	Bill Campbell
Young Photographer	Saturday 28 March 2020	Rotary Support Centre
Youth Speaks: A Debate	Friday 27 March 2020	Gwenda Griffiths
Young Writer	Saturday 28 March 2020	Rotary Support Centre

Specific Competition Guidance

1. Young Artist

Task

- To produce one finished 2-dimensional piece of artwork based upon the theme, 'Through My Eyes'
- To accompany the submission, each entrant must provide a brief sentence describing the relationship of the artwork to the theme.
- Artwork will not be returned unless specifically requested, but winners' entries will be retained for display at the Rotary in Great Britain and Ireland Showcase at the NEC, 1-3 May 2020.

National Final

Winning entries from districts are to be sent to the Rotary in Great Britain and Ireland Support Centre in Alcester by Saturday 28 March 2020.

2. Young Chef

Task

- To prepare in two hours, a three-course healthy meal comprising starter, main course and dessert for two people and costing less than £20.00 or euro equivalent.
- The task for local heats and district finals may have local variations. Entrants should check the detailed requirements with their local Rotary club.

Knife Skills

A new element has been introduced into the competition: knife skills. This replaces the assessment of 'table setting' in the previous competitions.

It is important that young competitors are made aware that the correct use of knives is based on their proper use

- (a) from a safety aspect and
- (b) their intended proper use.

Experience of judging previous Rotary Young Chef competitions indicates some of the candidates are less than competent in using a knife.

Some Tips

- a sharp knife is a SAFE knife.
- Care & attention are required when working with knives in the kitchen.

DO

- Use a knife suitable for the task & food being cut.
- Keep your knife sharp.
- Cut on a stable surface (chopping board).
- Take time when cutting & pay attention.
- Handle the knife carefully while washing up.
- When cutting fruits or vegetables, cut them so there is a flat side and lay it down for stable cutting.
- Purchase a good knife sharpener.

DON'T

- Leave loose knives on the worktop surface where they can accidentally be pushed off.
- Try to catch a falling knife.
- Use a knife as a can opener.
- Carry knives while carrying other objects.
- Engage in horseplay with a knife.
- Carry a knife in your pocket.

To illustrate these rules, watch the video: https://www.youtube.com/watch?v=Ydc_SaQ_eRQ

3 Young Environmentalist

The Rotary Young Environmentalist competition is a new competition brought about through consultation with end-users and Rotarians. The background to its revision can be found in the Root and Branch Review (October 2018). The review may be accessed from the members' area of the Rotary in Great Britain and Ireland website:

<https://www.rotarygbi.org/media/2018/10/Root-and-Branch-Review-Report-Oct-2018.pdf>

It is designed for three categories of entrants, either individual or in groups. In the senior category, however, there may only be individual entries.

Task

- Select a topic and undertake some research and exploration into the current magnitude of the problem. The task may be undertaken by working on projects as an individual or as part of a group of not more than 4 people.
- Decide and develop their own ideas while undertaking the project and offering solutions.
- The project could be approached from different angles and perspectives.
- Projects could also seek methods by which existing solutions can be implemented.

Presentation

The project is to be presented in the student's or group's chosen format including:

- Written and illustrated submissions
- Photographic or artistic presentations
- Audio or video reports
- A tangible product such as an App for smart phone
- Interactive conversations or creative movement

Written reports should be well illustrated and be no more than 1000 words long.

Poster displays should be A3 or A4 size in colour or black and white with images and text.

National Final

Winning entries from districts are to be sent to the Rotary in Great Britain and Ireland Support Centre in Alcester by Saturday 28 March 2020.

4 Young Filmmaker

Task

- To produce a film of five minutes based upon the theme, '**Through My Eyes**'. Mobile phones may be used in addition to cameras.
- To accompany the film, each entrant must provide a brief sentence describing the relationship to the theme.

- **Please Note: Films which incorporate images of people under 18 years old must be accompanied by written permission from the parent, guardian, or carer.**
- Entries will not be returned unless specifically requested, but winners' submissions will be retained for display at the Rotary in Great Britain and Ireland Showcase at the NEC, 1-3 May 2020.

National Final

Winning entries from districts are to be sent to the Rotary in Great Britain and Ireland Support Centre in Alcester by Saturday 28 March 2020.

5 Young Musician

Venue

Experience indicates that competitors performing at regional and national finals of this competition invariably are performing to a very high standard of musicianship. Organisers be aware of this in the choice of a venue. Ideally, chosen venues should be such that reflect the prestigious nature of the competition and should afford competitors a venue capable of enhancing the musical experience well beyond that encountered in school halls etc.

Consideration should be given to the provision of a suitable piano. It may be considered desirable that a grand piano is most appropriate but it should be borne in mind that there are very good upright pianos on the market and their use is preferable to a grand piano which is not in the best condition. Organisers should seek expert opinion if in doubt. For regional and national finals, the piano provided, **must be an acoustic piano; the use of digital pianos is not acceptable.**

Format

This is a competition at which competitors are judged within the context of a live performance. No recorded medium, in any format, should be considered and in regional and national finals will not be accepted. Competitors perform a selection of works of their own choice.

If a competitor provides an electrical instrument (e.g. electric guitar) the competitor must present an up to date PAT certificate to the organiser on the day of the competition. Failure to do so will disqualify the competitor from the competition.

Requirements

Competitors must provide **three copies** of their selected works for the adjudicators. Competitors failing to do so should be adjudicated but the assessment may be adjusted accordingly. It should be noted that competitors playing guitar must submit copies in staff notation: tablature is not an acceptable alternative, although competitors themselves may play from tablature.

Copies of the music to be performed will be required at least two weeks before the National final.

Photocopies of music published as individual pieces should not be permitted unless competitors can provide written permission from the publishers.

Photocopies of music not published as individual pieces but, in an anthology, should be accepted provided the competitor has a copy of the original publication.

Performance

Organisers should make every effort to arrange a suitable music facility as the venue for the competitions. Venues must have practice areas available for the competitors and their accompanists. Consideration must also be given to the provision of a suitable piano for both competitors and accompanists (see the advice in the introduction).

Organisers should consider the need and practicality of providing amplification. Discretion of the organisers should advise competitors if microphones are to be provided or not.

A master of ceremonies should invite each competitor in order of the ballot to come to the front or stage to perform. Competitors may introduce their selection of works.

Licensing

Venues must hold a Performing Rights Society (PRS) Licence. If not, the organisers need to acquire one from PRS, www.prsformusic.com Tel: 020 7580 5544.

Also consult the website at: [PRS for Music](http://www.prsformusic.com)

6 Young Photographer

Task

- To produce a portfolio of three photographs based upon the theme, **'Through My Eyes'** in colour or black and white on photographic paper. The prints must be submitted individually. Each print, including any mount should be no larger than A4 size. Mobile Phones may be used in addition to cameras.
- To accompany the portfolio, each entrant must provide a brief sentence describing the relationship of each photograph to the theme.

District competition winners will be asked for a digital copy in jpg format and ideally 5MB for an A4 sized print, on disc (CD-R) or memory stick, as part of the national final submission.

Please ensure every photograph, disc or memory stick submitted is clearly labelled with the name of the entrant, club and club contact.

Photographs will not be returned unless specifically requested, but winners' entries will be retained for display at the Rotary in Great Britain and Ireland Showcase at the NEC, 1-3 May 2020.

Photographs which incorporate images of people under 18 years old must be accompanied by written permission from the parent, guardian, or carer.

National Final

Winning entries from districts are to be sent to the Rotary in Great Britain and Ireland Support Centre in Alcester by Saturday 28 March 2020.

7 Youth Speaks: A Debate

Introduction

This is a revised version of the previous Youth Speaks competition brought about through consultation with end-users and Rotarians. The background to its revision can be found in the Root and Branch Review (October 2018). The review may be accessed from the members' area of the Rotary in Great Britain and Ireland website:

[Root and Branch Review](#)

The basic principle remains the same: a team, consisting of three members, presenting a topic of their own choice, at a public speaking forum and answering questions from the audience on that topic. The one difference is, there is no vote of thanks. That team member now has a public speaking role and gives an opposing point of view to that of the proposer.

Format

Each team will consist of three members with each taking a specific role: a Chairperson, a Proposer (speaking for the motion) and an Opposer (speaking against the motion). The team should remain the same throughout each stage of the competition. In exceptional circumstances substitutions may be made, subject to the approval of the organiser.

The Team will be allocated a total of **15 minutes** to present their debate. The timing of each part will not be monitored but it is recommended that both the Proposer and Opposer speak for 5 minutes with the Chairperson taking up the remaining 5 minutes for the introductions and summing up.

Entry Forms

Individual entry forms, available on the members' area of the Rotary in Great Britain and Ireland website, are required for each entrant. The same form should be used for each stage of the competition.

Judging Criteria

The detailed judging criteria can be found as the final page of the Information Pack.

8 Young Writer

Task

To produce a written or typed story in prose entitled, '**Connections**'. The written entry may be fiction or non-fiction, a story or a poem, as long as the piece relates to the theme.

An A4 page or up to 500 hundred words is a suggested suitable submission.

National Final

Winning entries from districts are to be sent to the Rotary in Great Britain and Ireland Support Centre in Alcester by Saturday 28 March 2020.

Entries may not be returned unless specifically requested National Final