The free A6 size RIBI booklet, which I mentioned in the last Newsletter, is being distributed by some clubs as part of an info’ “Welcome Pack” to the many ‘New House Build’ areas, either via the building Company themselves, Estate Agents or hand-delivered. Carefully consider what extras you might add to the content of such packs, which of course may well prove to be very useful indeed, good luck.

Are you going to explore this possibility in your area? Please make sure that your club hold a good stock of these free useful RIBI booklets.

**NEW MEMBERS - NOTIFICATION PROCEDURE FOR SECRETARIES**

When a new member is inaugurated into Rotary, most Club Secretaries do carry out the correct procedure, but just to ensure that we are all working together; please ensure that you are reporting your Club membership direct into the DMS [https://dms.rotarygbi.org](https://dms.rotarygbi.org) or my Rotary [https://my.rotary.org/en](https://my.rotary.org/en) - Secretaries please also email, The District Secretary Kath Robinson, District Database officer Gil Riley, District Membership Chair Ian McTurk, & of course the DG Mary Bradley. The info’ required – Name, address, email-address, telephone No, DOB. This covers any double-check and the very important DG’s welcome letters.

For Bereavements; please notify the same contacts as above ASAP. You can write an obituary about your past member (approx. 100 words) and send it to District Sec Kath Robinson [kathjrobinson@gmail.com](mailto:kathjrobinson@gmail.com) to be included in the District Monthly Mailing.

And most important; Please can you inform our DG Mary Bradley of the sad news and include contact address details of their next of kin so that Mary can write a letter of condolences to them.
Great Polio awareness promotion, but also Rotary promotion. Great job Roger Frank & team

Highly successful Rotakids Conference Lancaster 2017

Are you able to recruit Corporate members from your Rotakids Schools; **have you tried?**

For those of you lucky enough to attend one of the recent PI Seminars, I hope that like me you were shocked to see the above slide! Clearly there is a great deal of work to do.
Can we help with better communications in Cumbria and Lancashire?

Can we all use these facilities?
If not and you are interested, why not consider sharing IT skills & knowledge together with 3 or 4 other neighbouring clubs. Consider, inviting any local techies in to your meeting and test your understanding with these experts!

Note: any news items or events of interest, which you would like placing on the District Facebook page, please send to Jacquie Baldwin (Accrington Rotary)
jacquiebaldwin@hotmail.co.uk

Notes from our District Website administrators:

Message from Primary Webmaster Roger Siddle (Kendal Rotary)
roger.siddle@gmail.com as Primary Webmaster, I publish the news and info’ which I receive. Although I edit content, this is mainly updating last year’s pages. Essentially, I am a printer, not a journalist. My skill set is knowledge of;
The web layout, languages (HTML together with CSS styling to flow text round photos and graphics. 
A knowledge of how to resize, shrink and enhance photographs together with the necessary tools & how to create links to docs stored in on-line folders, provided by RIBI.

Message from District Website administrator Alan McViety (Appleby Rotary)
Alan@doddaccountants.co.uk Whilst I have admin rights for the District website, my role is to assist clubs with their template websites. I am happy to provide telephone and email support for clubs when necessary and I am happy to visit clubs to hold a training session.
I look after our template website in Appleby and have encouraged members to use it as much as possible. One of the popular features is the ability to give apologies for forthcoming meetings via the website. Our attendance officer loves this as he no longer has to sit and wait for phone calls each week, but can just check his emails prior to the weekly meeting. The website also sends the member an email to record that they have given their apologies. Simple but effective.
Message from District Secretary  Kath Robinson (Lancaster Loyne Rotary)  
kathjrobinson@gmail.com  the only items I place on the District Website relate to mailings and docs, which I send out; plus, papers and maps for District meetings.

If clubs are using the Template website and they want to add the ‘announcement of an event’ from their club website to the District website – i.e. with admin access, they can click on the link from their club website, which says ‘display on District Website’ to add it themselves. (Note: it must be listed as an event on your club-page, not one of the weekly-meetings) If it is a news item, which requires adding to the District Website; they need to contact Roger Siddle, who will add these.

Message from the District Database Officer  Gil Riley (Darwen Rotary)  gilriley.rotary@btinternet.com  
Because of my knowledge of the RIBIT website, I am also one of the small team led by Alan McViety who are able to provide local help to clubs. However, to explain my role as Database officer; Rotary uses two Databases. The RI database is owned by Rotary International & is based in Evanston, Illinois USA. It holds the basic records on every individual who is a member of Rotary, Rotaract or Interact in the world, including their club membership and service history. It is used by both RI and RIBI to calculate membership of each club. The District uses the RIBIT database for its website (as do most clubs) and to hold the more detailed records on club post holders and members service history. The District Database Officer checks the synchronisation report from the DMS daily and follows up any anomalies. He/she also assists clubs who have queries about any aspects of the databases. He/she also provides training input on database matters for new club Secretaries.

Are you interested in helping increase our No of Rotaract clubs, could you be the Lead Rotarian here, if so please get in touch with DG Mary ASAP?

Congratulations to Carlisle for this idea for New style tabards; yes, there might be others, coloured pleasantly purple, but here promoting Rotary in Action.  
(Costs £7 each – check out the link below)

https://www.btcactivewear.co.uk/store/index.pl?submit=View_ITEM&sfn_spn=HVW100